

THE EDUCATION UNIVERSITY OF HONG KONG

The 23rd Congregation

Authorisation Letter

To: The Registry

I, _____ (Student No: _____) would like to authorise Mr/Ms _____ (HKID Card No: _____) to return a set of academic dress and/or collect Award Certificate^{Note} on my behalf. A copy of my student card / HKID card* is attached. I understand and agree that in case the original receipt of return of academic dress which I have borrowed and/or the copy of my student card / HKID card* are not presented by my representative, he/she will not be allowed to collect the Certificate. I also understand that digital copy of the receipt of return and my student card or HKID card will not be accepted.

Graduate's signature : _____
Programme Code/Title : _____
Date : _____

**Please delete as appropriate*

Note: Graduates (or their authorized persons) who have borrowed academic dress must return the full set and present the receipt of return when collecting the award certificates. Otherwise, they will not be allowed to collect the award certificates.

香港教育大學

第二十三屆學位頒授典禮

委託書

致：教務處

本人 _____ (學生編號： _____) 授權 _____

小姐／先生 (香港身份證號碼： _____) 代為交還畢業袍及／或領取畢業

證書^註。本人確認已附上本人之學生證副本／身份證副本*。本人明白並同意如未將畢業

袍交還校方／授託人未能出示本人之學生證／身份證副本*，教務處將不會發放本人之畢

業證書。本人亦明白在任何情況下均不接受任何形式之電子副本。

畢業生簽名 : _____

課程編號及名稱 : _____

日期 : _____

*請刪去不適用者

註:如有借用畢業袍,畢業生或其授託人必須於領取畢業證書前交還,並須出示有效收據。否則,畢業生或其授託人將不獲發放畢業證書。